2026
September 3-5
VENDOR RULES AND REQUIREMENTS

It is very important that all vendors; read, understand, and abide by these rules. Failure to do so may result in being removed from festival grounds and/or prevented from participating in future events.

ALL VENDORS

- Vendors may **only sell/present the items listed in their application**. Prohibited items include toys, carnival-type games, adult entertainment, tobacco/alcohol.
- Vendors are selected based on criteria established by the De Soto Days Committee. Acceptance of vendors is at the sole discretion of the De Soto Days Committee.
- **Vendor booths are not assigned or reserved until application has been approved and payment has been received.**
- Booth space is non-transferable and non-refundable. The De Soto Days Festival is a rain-or-shine event. In the unfortunate event of inclement weather, no refunds will be issued.
- Booth space locations are subject to change at the discretion of the De Soto Days Committee and/or City of De Soto.
- Approved vendors, who can no longer attend, must contact the vendor coordinator by emailing vendors@desotodays.org. Absences or abandoned booths will result in forfeiture of space and attendance at future events.
- Vehicles are only allowed in the festival area for loading and unloading during specified times. No vehicles are allowed inside the festival and/or vendor area during festival hours. Any violation are subject to immediate removal of vendor space and/or attendance at future events. Vehicles may be towed at owner's expense. A gated vendor parking
- lot will be available.
- Vendors must set up during the specified time(s) and at the assigned booth location.
- Vendors who leave prior to end times will be subject to denied application in future events.
- Limited electrical outlets are available. **Each vendor must provide their own extension cord(s) to access electricity.**
- Vendors purchase a pavement space at the De Soto Days Festival. **No other items are provided.** Suggested items to bring include, but not limited to, a 25-50' heavy-duty extension cord, tent/canopy, carts/dolly, marketing material, sandbags, umbrellas, raincoats, and trash bags.
- All booths must be kept clean of litter/trash throughout the entirety of the festival. Trash bags are not provided.
- Alcoholic beverages are only allowed in designated areas of the festival and are not allowed in vendor booths.
- Booths must be self contained. There will be no room to walk between booths. If you need additional space for tables, trailers, please request more than one space during the application and payment process. A fee for each space is required. No soliciting or selling outside of booth space is permitted (Violators will be asked to leave the festival).
- It is the responsibility of Independent Consultants, to follow their business rules in regards to festival and events.
- The De Soto Days Committee and/or the City of De Soto are not responsible for any lost, damaged, stolen items; accidents, injury, or illness.
- It is the responsibility of each vendor to comply with all local, state, and federal tax laws. The De Soto Days Committee and/or the City of De Soto are not responsible, nor will collect sales tax to remit to the State of Kansas. The Kansas Department of Revenue requires that we submit a list of all vendor names and addresses.

CRAFT/COMMERCIAL/NON-PROFIT VENDORS

- All craft/commercial booths are **REQUIRED** to be open on **Friday (6:00pm - 10:00pm)** and **Saturday (9:00am - 9:00pm)**
- No toys, carnival-style games or merchandise are allowed.
- Non-profit vendors will need to provide certificate of tax exemption or proof of 501c3/ 501c4 status.

FOOD VENDORS

- All food vendors are **REQUIRED** to be open **Thursday and Friday (6:00pm - 10:00pm)** and **Saturday (9:00am - 11:00pm)**
- No funnel cakes or cotton candy
- Food vendors will be **required to provide their own generator** unless otherwise communicated.
- **No trucks**. If truck is required to provide electricity to food trailers, they must be contained within the 20x20' space. Otherwise, additional space will need to be purchased.

By submitting an application, you attest to understand the rules and regulations of the festival and agree to comply; and that failure to abide by these rules and regulations may result in expulsion from the festival and/or prevention from participating in future events.